BOARD OF TRUSTEE MEETING  
August 19, 2015  
6:30 PM  
MINUTES

A meeting of the Board of Trustees of the Mount Vernon Public Library was held on August 19, 2015 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550. Na’im Tyson who presided called the meeting to order at 6:30 PM.

ROLL CALL:

Trustees Present, Darren Morton, and Na’im Tyson  
Absent were: Oscar Davis, Brian Johnson and Sean McIntyre,

Also Present: Ruth Shire, Friends of the Mount Vernon Public Library; Tamara Stewart and Debra Ramsey, Library Patrons; Gary Newman, Head of Reference, Nishan Stepak, Head of Collection Development, and Cheryl Berent, Library Staff; Carolyn Karwoski, Library Director; Elaine Braithwaite, Assistant Library Director; Jose Alvelo, Interim Treasurer, and Mary Harper, Administrative Assistant.

APPROVAL OF THE PRIOR MEETING MINUTES  
Approval of the minutes of July 13, 15, and 22 and August 10, 2015 was tabled due to a lack of a quorum.

PERIOD OF PUBLIC EXPRESSION:  
Gary Newman and Nishan Stepak read statements regarding the library weeding project.

OLD BUSINESS

DJH Mechanical

A change was made to amend the amounts given for the DJH Resolution #00037-15.

Website Construction

Carolyn Karwoski will get an update from fredi Bermond on the website construction.

Board Docs

The base version of Board Docs will be purchased. There is possibility for the expansion of the search engine for Google Docs.

NEW BUSINESS;
Library Registration

All documents for the library registration must be ready for approval by the working board meeting in September.

Building Renovation

The assurances for the building renovation project must be signed by the end of the month.

Weeding Moratorium

The resolution for the weeding moratorium was reviewed. Adjustments may be made to the resolution based on the weeding policy, condition of materials and available space.

SOW Board Treasurer

The resolution to approve the SOW for Treasurer was discussed. The timeline will be adjusted based on when the resolution is approved.
The finance committee will meet to discuss the preliminary work and responsibilities for the audit and business office.

E-Rate Grant

There was discussion about the e-rate grant and expansion of bandwidth services for the library.

Check Register Resolution

With no quorum and expenses to be paid, the Board will hold a special meeting on Monday, August 24, 2015 at 6:30 pm to approve the check resolution.

Jose Alvelo explained the July expense report.

CT Business Systems

The CT Business Systems contract should be available for the September meeting.

ADJOURNMENT:

The meeting was adjourned at 7:57 PM.

Respectfully submitted,

Carolyn Karwaska
Secretary