



SPECIAL BOARD OF TRUSTEES MEETING  
MINUTES  
Tuesday November 1, 2016  
6:00 PM

A special meeting of the Board of Trustees of the Mount Vernon Public Library was held on Tuesday November 1, 2016 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York, 10550. President Oscar Davis, Jr. who presided called the meeting to order at 6:16 PM.

**ROLL CALL**

Trustees Present: Oscar Davis, Cathlin Gleason, Brian Johnson, Darren Morton, and Na'im Tyson.

Also Present were: Roslind Clay Carter, HR Consultant, Jose Alvelo, Treasurer, Juan Jaramillo, Chief Accountant, and Doreen McQueen Administrative Assistant.

**ACCEPTANCE OF AGENDA**

Upon a motion by Brian Johnson, seconded by Cathlin Gleason, the Board approved the agenda for the November 1, 2016 special meeting. The motion carried 5 yes, 0 no.

**EXECUTIVE SESSION**

Upon a motion made by Brian Johnson, seconded by Na'im Tyson. The motion carried 5 yes, 0 no.

The Board entered into executive session at 6:18 p.m.

The special meeting resumed at 7:06 p.m. Trustee Davis turned the meeting over to Trustee Johnson.

The Board received a written report dated October 26, 2016 from the HR Consultant Rosalind Clay Carter.

Upon a motion made by Cathlin Gleason, seconded Darren Morton, the Board accepted the written report. The motion carried 5 yes, 0 no.

Yea	Nay	Abstained	Trustees
√___	___	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason
√___	___	___	Brian G. Johnson
√___	___	___	Darren M. Morton
√___	___	___	Na'im R. Tyson

Upon a motion made by Brian Johnson, seconded by Darren Morton, the Board has adopted the Library Director's 2014-2015 evaluation, signed by the Director on 6/29/15. The evaluation was adopted by the previous 4 member Board with Linda Bryant as the secretary of the Board. The Board would like to ratify the vote 2014-2015.

Darren Morton

Yea	Nay	Abstained	Trustees
√___	___	___	Oscar Davis, Jr.
___	___	√___	Cathlin Gleason
√___	___	___	Brian G. Johnson
√___	___	___	Darren M. Morton
√___	___	___	Na'im R. Tyson

Upon a motion made by Brian Johnson , seconded by Cathlin Gleason the Board has agreed to accept the Director's 2016 annual evaluation that was served on July 11, 2016. The motion carried 5 yes, 0 no.

Yea	Nay	Abstained	Trustees
√___	___	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason
√___	___	___	Brian G. Johnson
√___	___	___	Darren M. Morton
√___	___	___	Na'im R. Tyson

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board agrees to accept the 14 page communication document that list 16 charges against the Director. The motion carried 4 yes, 1 abstain.

Yea	Nay	Abstained	Trustees
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√___	___	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason
√___	___	___	Brian G. Johnson
√___	___	___	Darren M. Morton
___	___	√___	Na'im R. Tyson

Upon a motion made by Cathlin Gleason, seconded by Brian Johnson, the Board has agreed to suspend the Director on the 16 charges that were documented in the communication report. The report has proved her misconduct and incompetence. The suspension is for 30 days without pay. Brian Johnson has amended the motion, seconded by Darren Morton, that the Board president Oscar Davis will be head of the library until further notice.

Yea	Nay	Abstained	Trustees
√___	___	___	Oscar Davis, Jr.
√___	___	___	Cathlin Gleason
√___	___	___	Brian G. Johnson
√___	___	___	Darren M. Morton
___	___	√___	Na'im R. Tyson

For information purposes the Director was invited to the meeting but informed administrative assistant that she would be unable to attend due to a medical appointment. However her calendar did not reflect. In prior evaluations for the director, it was recommended that she put appointments on her calendar.

**ADJOURNMENT**

Upon a motion made by Brian Johnson, seconded by Cathlin Gleason, the Board adjourned the special meeting at 7:20 p.m.