



SPECIAL BOARD OF TRUSTEES MEETING  
MINUTES  
WEDNESDAY  
MAY 4, 2016  
6:45 PM

The special meeting of the Mount Vernon Public Library Board of Trustees was held on May 4, 2016 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, NY.

Oscar Davis who presided called the meeting to order at 6:45 PM.

Trustees present were: Oscar Davis, Cathlin Gleason, Brian Johnson, Darren Morton, and Na'im Tyson.

Also Present were: Cheryl Thomas and Deborah Kershaw, library staff; N. Maat Ankhemew, library patron, Elaine Braithwaite, Assistant Library Director, Jose Alvelo, and Doreen McQueen Administrative Assistant.

ACCEPTANCE OF AGENDA

Upon a motion by Brian Johnson, seconded by Oscar Davis the Board approved the agenda for the May 4, 2016 meeting. The motion carried 5 yes, 0 no.

**Resolution #00039-16**

Trustee Gleason does not agree with the pricing for MBA Graphics resolution and expresses that we should support locals businesses in the area.

Trustee Davis stated he could not vote for the resolution he was not aware of the invoice.

Trustee Johnson and Trustee Morton both agreed the vendor should be paid for doing the work.

Upon a motion by Darren Morton, seconded by Brian Johnson the Board approved resolution #00039-16 the motion carried 4 yes, 1 no.

**MOUNT VERNON PUBLIC LIBRARY  
BOARD OF TRUSTEES  
CHECK SIGNING RESOLUTION #000039-16**

**WHERE AS:** The Mount Vernon Public Library (“MVPL”) submitted a budget for the fiscal year ending June 30, 2016, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

**FURTHERMORE:** The Administration of the MVPL has prepared a check to MBA Graphics, LLC, dated April 29, 2016 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2016. Check No. 11499 is attached to this Resolution for \$8,736.62 for Publicity & Printing Expense.

**FURTHERMORE:** The Library Director has reviewed the check and underlying documentation and makes the following affirmation:

*I have reviewed the check and related underlying documentation and certify that this check has been prepared in accordance with such documentation, for the amount of the related invoice and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.*

**THEREFORE:** It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign this check.

**BE IT RESOLVED:** The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign this check delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
___	√	___	Oscar Davis, Jr.
√	___	___	Cathlin Gleason
√	___	___	Brian G. Johnson
√	___	___	Darren M. Morton
√	___	___	Na'im R. Tyson

Signed: Oscar Davis, Jr.

Date: 5/4/16

Acting President of the Board  
Oscar Davis, Jr- Acting President – Board of Trustees

Trustee Davis addressed concerns in regards to library literature with a lot of typing errors especially the flyer on how to get a library card.

Elaine Braithwaite stated by being stressed there were errors made, but they did the best they could do.

Trustee Gleason expressed, they are going into the community to build support for the library and to put out publications that are incorrect does not sit well especially since this is coming from the library.

Elaine Braithwaite expressed, “she is tired of being insulted”.

Trustee Davis expressed as the Board they must be respected and the Director Carolyn Karwoski is to address Elaine Braithwaite.

Trustee Morton stated we must take responsibility for our jobs and at all times put our best forward and everyone deserves a certain level of respect. The administrative department must be competent to do their jobs. Trustee Morton expressed resolution are not written correctly, and the person that holds the position, owns the responsibility, which is the director to make sure the job is done right.

Trustee Morton would also like to be excluded from the excessive emails.

Trustee Johnson agreed with Trustee Morton comments. Trustee Johnson stated the community wants the library to be a part of the community, but this election was one of the worst elections and the weight falls on the trustees. There were major errors on the election flyers.

Trustee Gleason stated the Trustees are being beat up over the discrepancies on the election flyer. Trustee Johnson said the community has not been served, and board members were questioned about the truthfulness of the flyer. And for the administrative staff to say it’s just a typo is not acceptable.

Elaine Braithwaite stated, “ Please it was just a typo”!

Trustee Johnson reminded Elaine she was still provisional.

Elaine Braithwaite stated she was leaving she said, “good bye and good luck”

Elaine left the meeting at 6:55 pm.

Trustee Gleason question if she was quitting. She must be escorted out and Carolyn Karwoski was instructed to check on Elaine.

Trustee Davis called to go into executive session at 6:59 pm.

Upon a motion by Oscar Davis, seconded by Brian Johnson the Board went into executive session at 6:55 pm. The motion carried 5 yes, 0 no.

Executive session ended at 7:25pm.

Upon a motion by Oscar Davis, seconded by Brian Johnson, the Board went into executive session at 7:28pm.

Trustee Tyson left the executive session meeting at 7:38pm.

Executive session ended at 7:55pm.