

WORKING SESSION BOARD OF TRUSTEES

December 14, 2015

6:30 PM

MINUTES

The working meeting of the Board of Trustees of the Mount Vernon Public Library was held on December 14, 2015 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550

Na'im Tyson who presided called the meeting to order at 6:38 pm.

ROLL CALL

Trustees Present; Oscar Davis, Brian Johnson, Sean McIntyre, Darren Morton and Na'im Tyson

Also Present: Carolyn Karwoski, Library Director; Elaine Braithwaite, Assistant Library Director; Jose Alvelo, Treasurer and Mary Harper, Administrative Assistant.

OLD BUSINESS:

Strategic Plan

Carolyn Karwoski reported that the strategic planning committee has set up meeting dates. The basic structure of the strategic plan document has been worked out.

By Laws Review

The Board discussed the suggested revisions to its by-laws. A copy has been sent to the NY State Division of Library Development for additional review.

Mount Vernon Arts Council MOU

Carolyn Karwoski met with Maureen Wilson of the Mount Vernon Arts Council to discuss the memorandum of understanding and other issues surrounding joining with the arts council exclusively. There was discussion about the promotion and marketing of future events.

WLS MOU

The Board reviewed the memorandum of understanding with WLS for enhanced network infrastructure.

NEW BUSINESS:

Library Square

Trustee Davis met with the library square developers regarding the proposed new library space. The Board discussed concerns about funding for the project.

2016 Budget Calendar

The Board discussed the budget calendar and the proposed dates for the vote. There will be discussion regarding having the library budget vote in conjunction with the school district budget vote.

Audio Recordings

There was discussion about audio recordings for public meetings. The board will further review this at the next working meeting.

Accounting Manual

The revisions to the accounting policies and procedures manual were discussed. The final document will be voted on at the regular meeting.

Check Signing Resolution

The Board reviewed and discussed the check signing resolution to be voted on at the regular meeting.

EXECUTIVE SESSION

Upon a motion by Brian Johnson, seconded by Oscar Davis, the Board moved to executive session at 8:15 PM to discuss union negotiations.

Respectfully submitted,

Secretary

