

SPECIAL BOARD OF TRUSTEE MEETING

May 26, 2015

6:30 PM

MINUTES

The special meeting of the Board of Trustees of the Mount Vernon Public Library was held on May 26, 2015 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550.

Brian Johnson who presided called the meeting to order at 6:52 PM.

ROLL CALL:

Trustees Present: Linda Bryant, Brian Johnson and Na'im Tyson

Trustees Absent: Oscar Davis and Darren Morton

Also Present:, Gary Newman, Brenda Crump, Sean McIntyre and Tamara Stewart, Library Patrons; Carolyn Karwoski, Library Director; Elaine Braithwaite, Assistant Library Director; Jose Alvelo, Interim Treasurer, Juan Jaramillo, Chief Account Clerk and Mary Harper, Administrative Assistant.

DIRECTOR'S REPORT:

Library Director Carolyn Karwoski reported the following.

The Library's Open House took place last week and it was a big success. On display was our "Innovation Station", which is the library's new initiative, as our makerspace. Innovation station programming will commence in June and will explore different projects, including sewing, crocheting, Lego creations and computer designed projects that can be printed on our new 3-D printer. Attendees at the Open House were very intrigued by the demonstration of the printer and inspired by the library patron's efforts in crochet and by the upcoming community program, Little Dresses for Africa. Suzi Dugaw, children's librarian and professional photographer used her talents to take photos of the event, which came out really wonderful. Those photos are available on line for the Board and ultimately we will be using some in our newsletter. The Open House also helped to expand our email list and I continue to get patrons signing up for our email news.

Work for the upcoming budget vote continues to progress. Banners have been made, advertising the vote and will be up shortly on the building. We also purchased one banner to put up at Hartley Park. Flyers advertising the vote have been printed and emailed to our list. Also printed and emailed was the flyer for the upcoming Information Meeting and candidate forum, taking place on Thursday evening at 6:00 PM. I contacted Libby Post and she created a postcard mailer that is currently being mailed to all households in Mount Vernon. The Friends members volunteered to man a registration desk for new voters on May 19th and some patrons did stop by and register for the vote. The last day for voter registration is. I have contacted the Mount

Vernon Inquirer to see if we can place our vote flyer as an ad in the publication. Ballots are being printed and we are set to go on the absentee ballot applications.

WLS held their annual National Library Week event at Tappan Hill. The format has been changed from a luncheon to a breakfast and featured a talk by NY Times writer and author, Frank Bruni. Bruni's pieces cover national politics, food writing, popular culture and gay rights. His new book is called "Where you go is not who you'll be" talks about the quest for the best college promoted by American culture. Quickly becoming a bestseller his book has been well received by the critics and is in demand by library patrons.

PLDA met briefly after the WLS annual breakfast at Tappan Hill. Mostly it was some discussion on IT and contacting the helpdesk. Also discussed was a mention of the upcoming wiring projects at all locations as well as a reminder the SIRSI representatives will be at the May meeting. The database committee has been reformed as an e-Content Committee that will include e-Content and Central Library funds. I am a member of this new committee and we will work to analyze our e-Content and make recommendations for withdrawal of underused resources and additions on resources that are recommended by staff and patrons for purchase. This committee was voted and approved by membership.

The report arrived yesterday from Rand Engineering. I will send it to the Building Committee but wanted to inform the whole board where the process is right now. Currently there are many problem areas on the roof and Rand is recommending a water test be conducted. This will involve a roofing contractor and Rand is working on RPS for contractors. They will send it out and the Board can make a decision on which one to use with the assistance of Roxanne Nielson. The RPS will be going out right after Memorial Day for this needed test.

I have also been in touch with the insurance company on our claim for damages. They are also going to require estimates on repairs and staff are currently working on damage costs for the ruined books. Also we will have to get estimates on the repairs to the walls and ceilings as well as quotes on the shelving replacements needed.

We had a mishap in the ladies locker room that resulted in a staff member being injured. It seems that the lockers against the wall in the ladies locker room were not fastened to the wall. We have informed staff to carefully empty the lockers and the maintenance crew are working to bolt all lockers to the wall.

On Friday, May 15th we had Landscape Day at the Library. Sponsored by Goldman Sachs Volunteerism outreach, we had 4 volunteers from the company as well as staff volunteers and maintenance staff who spent most of the day planting the First Ave. side of the building. We ran out of topsoil and mulch so we have a bit more work to do but the new garden beds, shrubbery and rose bushes look really wonderful! We have to give a big shout-out to the Goldman Sachs team and their support of the library beautification project. My hope is that we have an ongoing volunteer project each year with the company.

Last Thursday evening we had a wonderful Author Program featuring debut novelist LaShonda Katrice Barnett, author of "Jam on the Vine" This historical novel was in part inspired by the life of Ida Wells, and tells the story of a young African American Woman in the 1920s, who works many years to establish a black newspaper. Ms. Barnett received her B.A. in Women's

History from the University of Missouri, her M.A. in Women's History from Sarah Lawrence College, and her Ph.D. in American Studies from the college of William & Mary. She has taught history and literature at Columbia University and at Sarah Lawrence College and is currently a full time writer living in Manhattan. Her novel was also published as an audio book, read by Mount Vernon resident, Phylcia Rashad.

Friends of the Library had a very successful spring books sale during the first weekend of May and was able to raise over \$1000 for the Friend's treasury. The Friends are also receiving applications for new members as a result of the Open House.

Staff and I were attendees at the annual Westchester Library Association conference, which took place on Friday, May 8 in Tarrytown. It is a small event but it had a wonderful session on Managing Change. It also featured Mary McDonagh Murphy, author of Scout, Atticus and Boo: a celebration of "To Kill a Mockingbird". Her talk was very entertaining and featured footage from her documentary film, based on the book as well as some wonderful stories of Harper Lee and the writing of the book. It was a wonderful talk and many of the attendees purchased copies of the book. Senator Ruth Hassell Thompson was in attendance and she recognized the Mount Vernon Library in her remarks at the luncheon portion of the program. She also went over to the booksellers table to purchase a copy of "To Kill a Mockingbird" because she lent out her copy and needed a new one for her library.

I also attended a morning session at Penguin Random House, where library marketing staff presented their summer and fall title lists as well as a presentation by Hachette Publishers that also featured upcoming new titles and authors for the next few months.

Upon a motion by Linda Bryant, seconded by Na'im Tyson, the Board accepted the Director's Report.

Trustee Johnson asked about the progress of promoting the budget vote. He said that he received complaints that there was no information on the website about the vote.

Carolyn Karwoski said the postcards had been mailed. The flyers and banners were up and the information was on email and social media sites. Banners will be put up in Hartley Park. She said that there was slide information on the website that came down and is now up again. She said that the election inspectors had been trained.

FINANCE COMMITTEE:

The Board discussed resolution 00046-15

Trustee Johnson said that he was not comfortable moving forward until the board had made a decision. He said it should be tabled.

Trustee Tyson said that there was language in the SOW about a continuation of the Robert Half contract.

Trustee Bryant felt the Board should have had the information prior to the contract expiration.

TREASURERS REPORT:

Jose Alvelo explained the monthly financial report and indicated the reason for balances in the line items for payroll, building repairs and technology.

He said it is projected that the remaining balance of the budget owed to the library will be received within the week.

Upon a motion by Na'im Tyson, seconded by Linda Bryant, the Board accepted the treasurer's report.

Resolution 00052-15

Upon a motion by Linda Bryant, seconded by Na'im Tyson the Board approved resolution 00052-15. The motion carried 3 yes, 0 no.

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
Resolution 00052-15

RESOLUTION TO ACCEPT HIRE OF ELECTION INSPECTORS

At a duly called meeting of the Board of Trustees of the Mount Vernon Public Library, upon a motion made by Linda Bryant, and seconded by Na'im Tyson the following resolution was considered:

WHEREAS, on April , the Board of Trustees resolved that, pursuant to Education Law § 260, a special district meeting of the Mount Vernon City School District will be held on June 2, 2015, from the hours of 7:00 a.m. to 9:00 p.m., for the purpose of submitting to the voters of said District a proposed tax levy to support the operating budget of the Mount Vernon Public Library and to elect one (1) trustee; and

WHEREAS, pursuant to Education Law, the Board of Trustees must appoint election inspectors and set their compensation; and

WHEREAS, pursuant to Education Law, the Board of Trustees must determine when the statement of the canvass of the votes shall be delivered to the Clerk of the Board of Education of the Mount Vernon City School District;

NOW therefore be it

RESOLVED that the following persons served as the Board of Registration for the June 2, 2015 Mount Vernon Public Library vote: (1)Toby Golden and (2) Ruth Shire and (3) Dolores Caldwell and (4) Paulas Korall and (5) Shirley Garrett and (6) Frances Walsh.

BE IT FURTHER RESOLVED that the Board of Registration met on May 19, 2015 at 1st Avenue, Mount Vernon, New York for the purpose of preparing a register of qualified voters of the school district for the special district meeting for the Mount Vernon Public Library vote on June 2, 2015; and

BE IT FURTHER RESOLVED that the Library Director is authorized to compensate the election inspectors and co-chairpersons as follows: \$10.00 for the training session on May 26, 2015, \$135.00 for services rendered on the day of the vote, and \$145 for services as Co-Chairperson; and

BE IT FURTHER RESOLVED that such election inspectors shall, before opening the polls, elect five of themselves to act as co-chairpersons. The chairpersons shall, in conjunction with Debbie Harris, Clerk of the Election, be responsible for returning all budget vote materials to the Board of Trustees of the Library for certification and transmission to the Clerk of the Board of Education of the Mount Vernon City School District; and

BE IT FURTHER RESOLVED that the statement of the canvass of the votes for the Mount Vernon Public Library vote on June 2 , 2015 shall be delivered to the Board of Trustees of the Library and the Clerk of the Board of Education after close of the polls on that date or as soon thereafter as may be possible; and

BE IT FURTHER RESOLVED that the Board of Trustees shall meet at the Mount Vernon Public Library, located at 28 South 1st Avenue, Mount Vernon, New York on June __6:30 P.M., or as soon thereafter as the canvass of the votes shall be available to examine and tabulate the statements of the results of the vote, canvass the returns in accordance with law, and declare the unofficial results of the vote.

Dated: May 26, 2015

Yea	Nay	Abstained	Trustees
<u> √ </u>	___	___	Linda Bryant
___	___	___	Oscar Davis
<u> √ </u>	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
<u> √ </u>	___	___	Na'im R. Tyson

Brian G .Johnson
 Brian G. Johnson, President

Resolution 00043-15

The Board reviewed the check register for the resolution. The information for the security guard reports has not been received. The invoice was amended from the resolution.

Upon a motion by Na'im Tyson, seconded by Linda Bryant the Board approved resolution 00043-15 as amended. The motion carried 3 yes, 0 no.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #00043 -15**

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2015, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated April 28 and April 30, 2015 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2015. A listing of such checks is attached to this Resolution and includes consecutive check numbers 10519 through 01544 and 10546 through 10564 and totaling \$94,217.16. After grouping these checks according to their respective purpose, a total of \$7,882.82 was for books expense, \$9,077.53 was for audio, \$419.50 was for periodicals, \$1,310.50 was for new technology, \$771.51 was for library programs, \$2,460.19 was for supplies, \$426.68 was for telephone-telecommunications, \$1,067.14 was for postage, \$1,443.02 was for office expense, \$206.31 was for conferences, \$407.44 was for staff training and development, \$1,455.35 was for equipment maintenance, \$202.00 was for miscellaneous expense, \$16,503.00 was for professional fees, \$2,497.78 was for electricity, \$4,758.88 was for repairs to building, \$1,071.50 was for service contracts, \$1,155.00 was for miscellaneous building expense, \$41,101.01 was for hospital and medical insurance.

FURTHERMORE: The Library Director has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (“MVPL”) hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda Bryant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

Submitted by: _____

Approved by: _____

Signed: Brian G. Johnson Date: 05/26/15

Brian G. Johnson, President - Board of Trustees

Resolution 00047-15

Resolution 00048-15

Trustee Johnson said that these resolutions were used to cover salaries. He said that Trustee Morton had memorialized a letter regarding last minute transactions that is not attached. Trustee Johnson said he is requesting that the letter be attached to the resolutions.

Upon a motion by Linda Bryant, seconded by Na'im Tyson, the Board approved resolution 00047-15. The motion carried 3 yes, 0 no.

**MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
FUNDS TRANSFER RESOLUTION - #00047-15**

WHEREAS: The Mount Vernon Public Library (" MVPL") maintains a money market account at Hudson Valley Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library (" MVPL") maintains an operating account at Hudson Valley Bank with an account number ending in 0601 for the purpose of dispersing employee's April 29th payroll.

FURTHERMORE: Payroll has been duly prepared by the Chief Account Clerk for the

purposes

described above which aggregate approximately \$75,000. This request will only be valid once the funds are transferred from the Money Market Account into the Operating Account.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$75,000 (seventy five thousand dollars) from the Hudson Valley Bank MVPL Money Market account ending in 8241 into the Hudson Valley Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (" MVPL") hereby authorizes the transfer of \$75,000 (seventy five thousand dollars) from the Hudson Valley Bank MVPL Money Market account ending in 8241 into the Hudson Valley Bank MVPL Operating account ending in 0601.

Yea	Nay	Abstain	Trustees
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda Bryant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

Submitted by: _____

Approved by: _____

Signed: Brian G. Johnson Date: 05/26/15
Brian G. Johnson, President - Board of Trustees

Upon a motion by Linda Bryant, seconded by Na'im Tyson, the Board approved resolution 00048-15. The motion carried 3 yes, 0 no.

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
FUNDS TRANSFER RESOLUTION - #00048-15

WHEREAS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Hudson Valley Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Hudson Valley Bank with an account number ending in 0601 for the purpose of dispersing employee's May 15th payroll.

FURTHERMORE: Payroll has been duly prepared by the Chief Account Clerk for the purposes described above which aggregate approximately \$75,000. This request will only be valid once the funds are transferred from the Money Market Account into the Operating Account.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$75,000 (seventy five thousand dollars) from the Hudson Valley Bank MVPL Money Market account ending in 8241 into the Hudson Valley

Bank MVPL Operating account ending in 0601.

BEIT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (" MVPL")

hereby authorizes the transfer of \$75,000 (seventy five thousand dollars) from the Hudson Valley

Bank MVPL Money Market account ending in 8241 into the Hudson Valley Bank MVPL

Operating account ending in 0601.

Yea	Nay	Abstain	Trustees
<u> √ </u>	___	___	Linda Bryant
___	___	___	Oscar Davis
<u> √ </u>	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
<u> √ </u>	___	___	Na'im R. Tyson

Submitted by: _____

Approved by: _____

Signed: Brian G. Johnson Date: 05/26/15

Brian G. Johnson, President - Board of Trustees

The allocations for resolution 00049-15 were discussed. Juan Jaramillo explained the questions regarding the check register and the information on the resolution. Amendments were made to the resolution.

Resolution 00050-15

Upon a motion by Na'im Tyson, seconded by Linda Bryant, the Board approved resolution 00050-15. The motion carried 3 yes, 0 no.

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #00050-15

WHEREAS: The Mount Vernon Public Library (" MVPL") submitted a budget for the fiscal year ending June 30, 2015, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared a check to D&D Mailing Services, LCC., dated May 19th, 2015 as payment for 2015 Vote - Mailing services duly received by the MVPL in the ordinary course of business, which is within the approved budget for the fiscal year ended June 30, 2015. A listing of such check is attached to this Resolution showing check # 10612 for \$3,983.36.

FURTHERMORE: The Library Director has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library (" MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
<u> √ </u>	___	___	Linda Bryant
___	___	___	Oscar Davis
<u> √ </u>	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
<u> √ </u>	___	___	Na'im R. Tyson

Submitted by: _____

Approved by: _____

Signed: Brian G. Johnson Date: 05/26/15
 Brian G. Johnson, President - Board of Trustees

Resolution 00040-15

Upon a motion by Na'im Tyson, seconded by Linda Bryant, the Board approved resolution 00040-15. The motion carried 3 yes, 0 no.

Mount Vernon Public Library
 Board of Trustees
 Resolution 00040-15

A RESOLUTION TO APPROVE THE DISPOSAL OF THE OLD TELEPHONE EQUIPMENT

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that the old telephone equipment needs to be discarded,

WHEREAS, Board of Trustees for the Mount Vernon Public Library needs to authorize the disposal of this equipment,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the disposal of the old telephone equipment which will be picked up by URA Co. at no charge.

Yea	Nay	Abstain	Trustees
<u> √ </u>	___	___	Linda Bryant
___	___	___	Oscar Davis
<u> √ </u>	___	___	Brian G. Johnson
___	___	___	Darren M. Morton
<u> √ </u>	___	___	Na'im R. Tyson

Submitted by: Carolyn Karwoski

Signed: Brian G. Johnson Date: 05/26/15
Brian G. Johnson, President

Resolution 00054-15

There were questions about resolution 00054-15 and whether the new hires should be on separate resolutions.

Trustee Tyson had questions about the library ambassadors program and whether someone new should be hired.

Upon a motion by Na'im Tyson, seconded by Linda Bryant, the Board approved resolution 00054-15. The motion carried 3 yes, 0 no.

Mount Vernon Public Library
Resolution 00054-15

A RESOLUTION TO ACCEPT NEW HIRE

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the hire of:

Jade Hackett as library aide from May 18, 2015 at a rate of \$8.75 per hour up to 17.5 hours per week.

Yea	Nay	Abstain	Trustees
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda Bryant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

Signed: Brian G. Johnson Date: 05/26/15
Brian Johnson, President - Board of Trustees

Submitted by: Carolyn Karwoski

A Special Board Meeting has been scheduled for Thursday, June 4, 2015 at 6:30 PM to accept the budget vote results.

Trustee Tyson inquired about the library's plan for a 3D printer and asked if there would be guidelines about what could be printed.

Resolution 00049-05

Upon a motion by Na'im Tyson, seconded by Linda Bryant, the Board approved resolution 00049-15. The motion carried 3 yes, 0 no.

MOUNT VERNON PUBLIC LIBRARY
BOARD OF TRUSTEES
CHECK SIGNING RESOLUTION #00049-15

WHERE AS: The Mount Vernon Public Library (" MVPL") submitted a budget for the fiscal year ending June 30, 2015, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated May 16th , 2015 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2015. A listing of such checks is attached to this Resolution and includes consecutive check numbers 10579 through 10611 and totaling \$73,889.79. After grouping these checks according to their respective purpose, a total of \$5,855.98 was for books expense, \$3,496.96 was for audio, \$101.61 was for new technology, \$3,897.94 was for library programs, \$859.66 was for supplies, \$588.84 was for telephone-telecommunications, \$120.00 was for office expense, \$633.25 was for publicity and print, \$300.00 was for membership, \$3,360.00 was for professional fees, \$1,012.61 was for fuel expense, \$114.10 was for custodial supplies, \$775.00 was for repairs to building, \$1,295.35 was for service contracts, \$2,420.00 was for miscellaneous expense, \$46,986.90 was for hospital & medical insurance, \$1,784.49 was for dental expense, \$287.10 was for furniture and equipment.

FURTHERMORE: The Library Director has reviewed the checks and underlying documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda Bryant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oscar Davis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brian G. Johnson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Darren M. Morton
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Na'im R. Tyson

Submitted by: _____

Approved by: _____

Signed: Brian G. Johnson Date: 05/26/15

Brian G. Johnson, President - Board of Trustees

Trustee Johnson said that the website needs to have clear information about the budget vote. There is nothing more important than the community knowing about the budget vote.

ADJOURNMENT:

Upon a motion by Na'im Tyson, seconded by Linda Bryant the meeting was adjourned.

Respectfully submitted,

Secretary

DRAFT