

Special Meeting Minutes - September 13th

- Meeting called to order at 6:35 p.m.
- Meeting notice required and sent
- Attendance: Na'im, Millie and Rodney
- Director asked for electronic submission of report
- Old Business (see email)
 - State bidding requirements
 - Compliance with state bidding requirements
 - Deals with competitive bidding
 - HVAC
 - NYS contracts on parts only; project approved in 2008
 - Nothing added by Opal beyond written statement
 - Could be applied to goods and services (Millie)
 - Research required
 - Westlaw
 - Opal's response read aloud (Millie)
 - Notice that a final bill will be sent; library not moved to collection
 - No action taken by Westlaw beyond cancellation
 - Opal explained that negotiation occurred in December to cancel
 - Meeting occurred to discuss reduction in cost - no reductions occurred
 - Library not charged for Westlaw during contract negotiations
 - When did contract renegotiations begin?
 - August 26th - letter received by Opal regarding competition with WLS
 - Westlaw discussions still continue
 - Agent in correspondence with Opal
 - Opal corresponded with Westlaw via email in December to cancel
 - Additional correspondence exchange occurred in March
 - Excerpt from email (April 13th) cited by Millie
 - GET EMAIL CHAIN FROM MILLIE
 - No dispute mentioned by Opal
 - Meeting notes cited by Millie
 - GET MEETING NOTES FROM MILLIE
 - July 26th response by Opal
 - Cannot respond to meeting notes because they were not given in advance of special meeting
 - No further questions by Winston
 - Asbestos (young adult room)
 - Invitation sent to JLC because of Millie's suggestion for asbestos inspection (Opal)
 - Not enough documentation on inspector (Millie)
 - Context
 - Allegation of asbestos in Young Adult Room

- Several budget scenarios submitted by Opal
 - Attempts made to consult with Comptroller
 - What budget are we using? (Winston)
 - Last budget being used: 3.5 million (Millie)
 - Awarded by City of Mount Vernon
 - Does NOT include furloughs
 - No budget accepted by board (Opal)
 - No reference to administrative furloughs in minutes of prior meetings (Millie, Mary Harper)
 - Tom Rajala claimed that the budget included administrative furloughs (Winston)
 - Discussion began with Opal in the room during a budget meeting
 - What was presented to City Hall?
 - Same budget presented to City Hall
 - Met with City Hall in March/early April
 - Budget confirmed with Winston and Opal
 - Final, official version must be presented by Opal (provided by Mary Harper)
 - What is the base budget? (Julie)
 - Outstanding checks provided by Jared (Opal)
 - Tasks realigned in Business Office (Opal)
 - Is there anyone in the Business Office taking care of this?
 - Currently Opal is heading Business Office
 - Mary Irwin has provided some reports already (Winston)
 - When was notification sent about abatement of administrative furloughs?
 - Understanding was that furloughs and layoffs were required (Julie)
 - Conversations included Pat and board
 - Willingness expressed by administration (Pat) to engage in furloughs
 - Action items
 - Find final budget (Opal)
 - Provide documentation on
 - Grievances
 - Six out-of-title grievances (Gary)
 - Seventh grievance based on library staff member taking over department head's duties
 - Time shift grievance (union contract violation)
- New Business
- Hurricane Irene
 - Sunday: Millie received call from Jesse
 - Emergency procedures draft Friday preceding
 - Staff already aware of their emergency procedures
 - Maintenance
 - Contacted fire department because water infiltrated children's and study rooms

- Water pumped off of roof
 - Opal did do site survey with Jesse
 - Jesse will provide details on contractor consultations
 - What construction projects need to take place?
 - Carpet repairs
 - Gallery
 - Physical Plant Plan (Winston)
 - List made by Opal
 - Example: children's room bathroom, elevator, etc.
 - Will be sent via Opal; circulated to maintenance staff prior
 - Maintenance Staff is aware
 - No write-up done by Opal; Opal directed Jesse to contact contractors (not the same as for the roof)
 - Roof warranty still good; they are the *contractors* that will be contacted for the roof
- Motion for Executive Session
- Raised by Rodney; seconded by Julie @ 8:02 p.m.