

MOUNT VERNON

PUBLIC LIBRARY

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WORKING SESSION BOARD OF TRUSTEES

January 11, 2016

6:30 PM

MINUTES

The working meeting of the Board of Trustees of the Mount Vernon Public Library was held on January 11, 2016 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550 Na'im Tyson who presided called the meeting to order at 6:32 pm.

ROLL CALL

Trustees Present; Oscar Davis, Brian Johnson, Darren Morton and Na'im Tyson
Trustee Absent: Sean McIntyre

Also Present: Carolyn Karwoski, Library Director; Elaine Braithwaite, Assistant Library Director; Jose Alvelo, Treasurer and Mary Harper, Administrative Assistant.

OLD BUSINESS:

By Laws Review

The Board discussed and made additional revisions to its by-laws.

Collection Development Policy

The Policy and Governance committee has reviewed the proposed collection development policy and recommends it be placed on the regular board meeting agenda.

Audio Recording Policy

There was discussion about having official audio recordings of the public board meetings. A template for a policy document will be sent to the director.

NEW BUSINESS:

2016 Budget Calendar

The board discussed the date for the upcoming budget vote and whether it is in the best interest of the library to hold the vote with the school board or to set an independent voting date. It was suggested the budget preparation calendar be set for a May 17, 2016 vote.

Library Programming Budget

At a meeting of the finance committee the programming budget was reviewed and the several expenditures that were assigned to the incorrect line item were identified. The treasurer will reconcile these items.

Strategic Planning Goals and Objectives

There will be a strategic planning meeting at the end of the month. The document will be composed in February. A calendar for the dates will be composed.

PLA Resolution

The PLA resolution must include the cost and estimates for the conference. The resolution will be put on the agenda for the regular meeting.

Funds Transfer Resolution

The Board reviewed the standard funds transfer resolution. It will be placed on the agenda for the regular meeting.

ADJOURNMENT

Upon a motion by Darren Morton, seconded by Brian Johnson, the meeting was adjourned at 7:46 PM. The motion carried 4 yes, 0 no.

Respectfully submitted,

Carolyn Karwaska
Secretary